

JANE DOE

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EDUCATION

Doctor of Osteopathy Rocky Vista University, Parker, CO	2020 –2024
Master of Business Administration Your University, City, State	Date
Bachelor of Arts: Advertising <i>magna cum laude</i> Your University, City, State	Date

LEADERSHIP EXPERIENCE

Position Title Institution, City, State	Date – Present
<ul style="list-style-type: none">A strong leadership section will emphasize the impact you had on your peers, the institution, and the community.Did you create opportunities for your peers to volunteer mentoring youth in the community?Remember to quantify your experiences. Total # of hours, people you collaborated with, attendees at one of your events.	
Position Title Institution, City, State	Date – Present
<ul style="list-style-type: none">It's also important to highlight the competencies you cultivated in the role.Did you deliver presentations, lead sessions, or facilitate discussions to enhance your public speaking skills?Did you deal with conflict and resolved issues that affected others?	
Position Title Institution, City, State	Date – Present
<ul style="list-style-type: none">Did you lead your peers to attend a conference?Did you support your underclassmen during challenging times?	

HONORS & AWARDS

Award Title, Organization	Date
Clinical Honors: Women's Health, Behavioral Health, Family Medicine, Surgery	2024
Preclinical Honors: Osteopathic Principles and Practice I-IV, Resp. I-II, Heme/Lymph GI I-II, Neuro, Musculoskeletal	2022-2023

SCHOLARLY ACTIVITY

Rural & Wilderness Track	2022-present
<ul style="list-style-type: none">Emphasize didactic/clinical requirementsDescribe any trainings, events, and/or presentations	
Research <i>Undergraduate Research, UCCS</i> , Advisor: Jane Smith, PhD	Date
<ul style="list-style-type: none">Provide a brief description of the objective of your researchDescribe your role and responsibilities	

Presentations

Doe, Jane & Fulton, C. *A better approach to patient care*. Presented at: Society of Primary Care Physicians Annual Conference. Austin, TX. 2023. [poster]

Publications

Wald HS, Borkan JM, **Doe, Jane**, Anthony D, Reis SP. Fostering and evaluating reflective capacity in medical education: Developing the REFLECT rubric for assessing reflective writing. *Acad. Med.* 2012;87:41-50.

PROFESSIONAL DEVELOPMENT

Workshop, Course, or Additional Training	Date
University or Company, Virtual or In-Person	
Diversity Summit	2020
Rocky Vista University	

VOLUNTEER WORK

Position Title – Total # of hours	Date – Present
Institution, City, State	
<ul style="list-style-type: none">What did you get to do there? Patients you worked with? What was your impact?	
Position Title	Date – Present
Institution, City, State	
<ul style="list-style-type: none">Think quality over quantity when selecting your volunteer work. Having more hours in one place is more impressive than having barely any hours at multiple places.	

PROFESSIONAL EXPERIENCE

Position Title	2017 – 2020
Company, City, State	
<ul style="list-style-type: none">Describe your achievements while in this position and use action words like “managed” and “spearheaded” instead of the passive “responsible for”List any accomplishments that are most impressive and relevant first.	

UNIVERSITY INVOLVEMENT

Elective or University club chapter	Date – Date
Institution, City, State	

CERTIFICATIONS

Basic Life Support	2022 – 2024
American Heart Association	
Advanced Life Support	2022 – 2024
American Heart Association	

PROFESSIONAL ORGANIZATION

American Name of Organization	Date – Present
(Prioritize showing you commitment to specialties of interest)	
Institute of Ultrasound in Medicine (AIUM)	2020 – Present

HOBBIES & INTERESTS

Pick 3-4 of your most fun, specific, and/or quirky hobbies

- Feel free to add a bit of description